

# DUNWOODY

COLLEGE OF TECHNOLOGY

## Budget and Funding Request Form

The Student Activity Fund is administered through the Dunwoody Student Government. This fund was established to support student initiated events and activities. It is intended to provide a secondary option after fundraising.

### The Budget Request Process

Please submit a **Budget and Funding Request Form** and a typed statement outlining the purpose of the funding and the impact it will have on your organization, department, and the College as a whole (if applicable) to Kelli Sattler, [ksattler@dunwoody.edu](mailto:ksattler@dunwoody.edu).

- Up to \$200 can be requested in writing
- Fund requests over \$200 will also require a brief presentation by the individual organization representatives.
- Organizations can request funding up to \$1,000 total from SGA for the year.
- Students are also encouraged to do pre-approved fundraising activities that will increase the balance of their individual organization budget.

**DUNWOODY**  
COLLEGE OF TECHNOLOGY

**Budget and Funding Request Form**

Name of Organization:

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Name of Advisor:

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Signature of Advisor:

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President of Organization and Email:

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Previous fundraising attempted (i.e. bake sales, raffles, etc.)

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Amount Requested: \$ \_\_\_\_\_

*If greater than \$200, please also contact Danial Hannover, SGA President, at [handanw@dunwoody.edu](mailto:handanw@dunwoody.edu) to schedule a time to present your request.*

Please attach and submit a typed statement outlining the purpose of the funding and the impact it will have on your organization, department, and the College as a whole (if applicable) to Kelli Sattler, [ksattler@dunwoody.edu](mailto:ksattler@dunwoody.edu).