Guide to Military and VA Education Benefits at
Dunwoody College of Technology

Student Responsibilities

Students receiving benefits from the following chapters must **verify their enrollment each month** to receive payments for that month.
- MGIB-Active Duty (Chapter 30),
- Selected Reserve (Chapter 1606), or
- REAP (Chapter 1607)

You can verify your enrollment on the last calendar day of the month by:
- Using the Web Automated Verification of Enrollment (WAVE) at http://gibill.va.gov/wave or
- By calling the toll-free Interactive Voice Response (IVR) telephone line: 1-877-823-2378.

It is extremely important for students to communicate with their Dunwoody College of Technology VA officer regarding all changes to their student status. This includes when you:

- Drop, add, or withdraw from a course or internship
- Withdraw from the college
- Need to take a military leave
- Want to resume your studies after a military leave

How to Apply for Military and VA Education Benefits

Go online at http://www.gibill.va.gov, click on "Education Benefits" then "Education Forms." Remember to send a copy of the appropriate form, transcripts from previously attended colleges and DD214 to Dunwoody's Financial Aid Office for record purposes as appropriate.

Form 22-1990 -   Application for VA Education Benefits (Chapter 30, 1606, 1607)

Form 22-1995 -   Request for Change of Program or Place of Training

Form 22-5490 -   Application for Survivors' and Dependents' Educational Assistance

Form 22 -5595 -   Request for Change of Program or Place of Training Survivors' and
                      Dependents' Educational Assistance

Certificate of Eligibility

Once your application for benefits has been processed, you will receive a letter from the Department of Veterans Affairs indicating whether or not you have been approved to receive benefits. This letter is called your Certificate of Eligibility. It provides you with confirmation of your eligibility, the amount of benefits available to you, and the length of time you have to use these benefits.

Note: It may take up to 8-12 weeks before you receive your certification, so remember to arrange for another way to cover your tuition for your first quarter at Dunwoody College of Technology.

Payment of Benefits

Because you have made a personal financial investment in the Montgomery GI Bill program (MGIB), the VA is bound by law to send your benefit monies **directly to you**.
- Chapter 30, 1606, and 1607 recipients may request direct deposit to a preferred bank account,
- Chapter 35 recipients receive a check by mail.

Federal financial aid is sent directly to the Accounting Office and is applied directly toward your tuition. If you choose, you could pay the Federal loans once the VA benefits arrive.

Note: If you have questions regarding entitlement, eligibility, amount of benefits or disbursements of benefits, direct those questions to the Department of Veterans Affairs at 888-GIBILL1. Students are encouraged to send a secured email message using the "Questions & Answers" page at www.gibill.va.gov.

MGIB benefits are paid out 30 days in arrears. For example, if you start your program on Sept. 3, you should receive your first payment in the first or second week of October. After the VA verifies the student's enrollment, payment is made in approximately 7 to 10 business days.

Note: The VA pays benefits based on the actual number of days that you are attending class; therefore you are certified from the first day to the last day of the course. The VA does not pay for any breaks between quarters or extended holiday breaks.

To find out your monthly entitlement, log on to www.gibill.va.gov and click on "Education Benefits," then "Payment Rates."

Scholarships Available

- Minnesota GI Bill – apply online at http://www.getreadyforcollege.org/military
- Fund for Veterans' Education – apply online at http://www.veteransfund.org

Contact Information:

Department of Veterans Affairs
St. Louis Regional Processing Center
P.O. Box 66803
St. Louis, MO 63166-6830

Phone: 888-GIBILL1

Financial Aid Office
Dunwoody College of Technology
818 Dunwoody Blvd
Minneapolis, MN 55403

Phone: 612/381-3347