

The **WRITING** CENTER

**Elftmann Student
Success Center**

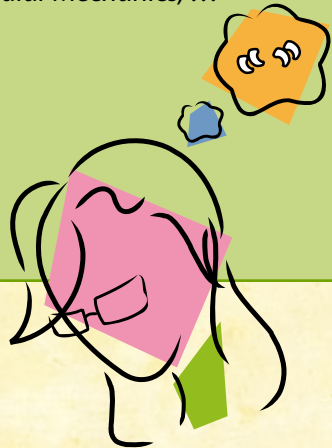
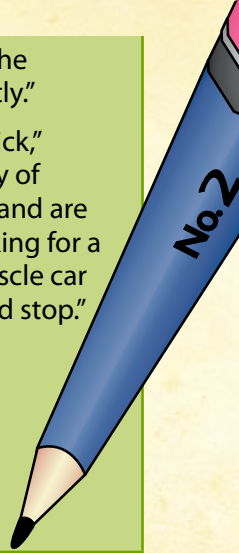
**A Guide On
How To:**

Use Quotation Marks

- Quote
- Speaker Last
- Speaker First
- Interrupt
- Sound



<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Interrupted Quote</p>	<p>If the quote will be interrupted, use commas to designate the breaks.</p> <p>Commas should be placed directly after the final word in the acting phrase.</p> <p>The second part of the quote should start with a lower case letter.</p> <p>The quote should be interrupted only at a natural break.</p> <p>Place ending mark inside the final quotation mark.</p>	<p>“Twist the cap off,” the mechanic said, “gently.”</p> <p>“All models were quick,” according to Rex Roy of <i>Popular Mechanics</i>, “and are ideal for drivers looking for a modern midsize muscle car that also handles and stop.”</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Sound</p>	<p>If a comma would break the natural flow of the sentence, it is not necessary to include it to set apart the quote. Surround the words representing the sound.</p>	<p>Sometimes a valve “tick tick tick” noise is heard if the cam lobe is worn.</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Referencing Titles</p>	<p>a chapter/short story</p> <p>research report</p> <p>song/poem/ one-act plays</p> <p>newspaper/magazine article</p> <p>website article</p> <p>TV episode – or radio</p>	<p>According to the article “10 Great Cars that Time Forgot” in <i>Popular Mechanics</i>, ...</p>



References

- How to proofread. (2009). Informally published manuscript, The Writing Center, University of Wisconsin, Madison, WI. Retrieved from - <http://writing.wisc.edu/handbook/proofreading.html>
- Purdue University Online Writing Lab. (2011). General writing. Purdue Online Writing Lab, Purdue University, West Lafayette, Indiana. Retrieved from - <http://owl.english.purdue.edu/owl/>

Contact Us

Teresa Milligan

studentsuccess@dunwoody.edu

612-381-3398

dunwoody.edu/studentsuccess

